



Mountain View Middle School

Parent & Student Handbook

**1001 Crows Landing Road
Crows Landing, CA 95313**

2023-2024

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D I R E C T O R Y

Chatom Union School District

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Mission

Mountain View Middle School staff are committed to providing a quality educational program within an environment that promotes self-worth and values human dignity. We, as a staff, recognize the need to provide for our students' academic, social, physical, and emotional needs, which will allow them to be successful throughout their education career and beyond. We embrace and celebrate our diversity while acknowledging that our commonalities, humor, commitment, perseverance, courage, teamwork, vision, spirit, and respect for others, make us all successful.

Mountain View Middle School

Parent & Student Handbook

Parent/Guardian and Student:

Welcome to Mountain View Middle School where we are committed to providing a high quality education to all of our students. We have worked hard to build a strong standards-based curricular program, which encompasses knowledge, skills, and experiences necessary for students to be successful. We offer special programs, support and assistance so that every child can reach their fullest potential. We take pride in the many learning opportunities, programs, and resources that we provide at Mountain View Middle School.

It is part of our school's commitment to provide conditions that promote student learning. This handbook addresses many areas that are involved in your child's learning process, achievement, and accountability. It will answer many of the questions you may have about the rules and activities at Mountain View Middle School. Additional information is also provided in the District Basic Commitment and Parent(s) Rights and Responsibilities Handbooks. We hope this will be helpful to you throughout the year.

We hope you have a great year! If you have any questions or if we can be of any assistance, please do not hesitate to call.

ABSENCES & ATTENDANCE

Attendance is a high priority at Mountain View Middle School. It is expected that every child attend school regularly and arrive on time. When your child is absent from school, please send a note when he/she returns to school, explaining the reason for the absence. Absences can only be excused for the following reasons: illness, doctor or dentist appointments, court appearance, and death in the immediate family. *(Refer to the District Basic Commitment Program for details).*

ABSENCE NOTES ARE TO BE TURNED IN TO THE OFFICE THE DAY YOUR CHILD RETURNS TO SCHOOL FOR AN ADMISSION SLIP.

All absences will be recorded. A pattern of absences or excessive absences may get referred to a district or county level attendance review board.

ACCIDENT OR ILLNESS AT SCHOOL

Whenever a student becomes ill or is in an accident at school, he/she is sent to the office for assistance. If the office staff considers the injury or illness serious, the parent is called and requested to take the student home for further care. Students are never allowed to leave school unless adult supervision is at home.

If there is a serious injury to a student and the parents are unavailable, the following steps will be taken:

1. Other provided family members may be contacted
2. The physician authorized by the parent may be contacted.
3. Any special instructions given by the parent will be followed.
4. At the discretion of school personnel, the pupil will be transported by ambulance or private vehicle to a local hospital. Ambulance expenses are the responsibility of the student's parent or guardian.

To ensure that students have the best medical attention please provide the following to the school office:

1. An emergency phone number (friend, relative or neighbor).
2. The child's doctor's name and phone number.
3. Any of your child's medical problem(s).

AFTER-SCHOOL INTERVENTION PROGRAM

Students with a failing grade in any core class will be required to attend an after-school intervention program from 2:40-3:30pm on Monday, Tuesday and Thursday. Students will be enrolled in the class based upon their progress report or report card grade and will remain in the program until the next grading period. The program is designed to provide additional instructional support to students in specific content areas based on individual student needs. Students will be exited from the program based upon receipt of a passing grade on their next progress report or report card. Students who are at high risk of failing may also be enrolled in the After-School intervention program. Students who play a sport will not be released for practice or sporting events until the conclusion of their intervention class.

AFTER-SCHOOL TUTORING PROGRAM

After-School tutoring will be available on Monday, Tuesday, and Thursday, Friday. The program is offered to all students.

ALCOHOL/DRUG POLICY

The use of alcohol and illegal drugs, adversely affect a student's ability to become academically successful. Alcohol and drugs are also physically and emotionally harmful, and have serious social and legal consequences. Mountain View School intends to keep our school free of alcohol and other drugs. *(Refer to the District Basic Commitment Program for details).*

ATTENDING SCHOOL EVENTS

A student may not participate in an after school extra-curricular event if he/she has not attended school for at least half of the school day. A student may not participate in any after school events if he/she has been suspended for that day.

Dances: to attend dances a students must not receive more than three referrals or a suspension in a quarter.

ATTIRE & GROOMING REGULATIONS

All students are encouraged to dress in a way that does not distract from the learning environment. **Students who wear clothing contrary to these regulations will be sent home to change clothes or may be provided other clothes to wear for the day.** Students are required to follow these rules:

1. Attire that is "gang-related" (as defined by local authorities), including solid gang colors, web belts, or gang-style bandanas or shoe laces are **not permitted**.
2. Clothing with inappropriate writing, designs or logos (including advertisements for tobacco, drug or alcohol use) are not allowed.
3. Tank tops must have straps greater than 2" in width. Halter-tops or backless clothing are not permitted. Off the shoulder shirts must have a 2" width strap shirt underneath. All tops must cover the belly when elbows are extended over the head. "Muscle" tanks are not allowed and shirts without arms must fit snugly against the body. Skirt length and short length must be long enough to reach the end of the student's fingertips when their arms are fully extended along their sides or 4 inches below the inseam. Clothing shall not distract from the learning environment.
4. Pants must be worn securely at the natural waist. Sagging or oversize pants are NOT allowed.
5. Pants, skirts and shirt straps of tops must cover underclothing.
6. Appropriate athletic tennis shoes must be brought and /or worn for P.E./Athletics. Open back shoes are not permitted for PE.
7. Hair color shall not distract from the learning environment (e.g. washable hair dye in primary colors).
8. Only Mountain View printed hats are allowed to be worn at school.

9. Hats, caps, or sunglasses will not be worn in the buildings during the school day.

(Refer to the District Basic Commitment Program for details).

BICYCLE/SKATEBOARDS

Students may **not** ride bicycles to Mountain View Middle School. Roller blades and skateboards may be used on school grounds during school only under the supervision of a coach as part of an intramural activity or as specified in the Skating/Skateboarding Policy which states in part: Skateboarding and/or rollerblading will be allowed on the blacktop area only after school activities have ended, including sports, tutoring and other activities.

BOOKS

Students are responsible for the proper care of textbooks and library books. Students will be charged for lost or damaged books. Report cards may be held until all books/fines are reconciled.

BULLYING®

Ed Code 48900® defines "bullying" as "any severe or pervasive or verbal act or conduct directed toward a student and which would have certain consequences upon a reasonable student."

All students have a right to a safe and healthy school environment. The District will not tolerate bullying or any behavior that infringes on the safety or well-being of any student and will not tolerate retaliation in any form when bullying is reported.

(Refer to the District Basic Commitment Program for details)

BUSES (Telephone: 664-8507)

All pupils are expected to follow instructions regarding bus conduct. Bus riding is a privilege and may be revoked temporarily or permanently if students do not abide by safety regulations. The school office does not accept "bus" phone calls except in an emergency situation. If you want your child to go home with someone else or stay after school, please send a note with him/her to be turned in to the school office.

CAFETERIA (Telephone: 664-8502)

All enrolled students of the Chatom State Preschool, Chatom Elementary and Mountain View Middle School are eligible to receive a healthy breakfast and lunch at school at no charge to your household each day of the 2023-2024 school year. No further action is required of you. Your child(ren) will be able to participate in these meal programs without having to pay a fee or submit an application. Reimbursable meals are provided free of charge to all enrolled students. Milk only purchases will be available at a cost to the family of .50 carton.

CAMPUS VISITATIONS & VOLUNTEERS

If you would like to visit your child's classroom, please make arrangements with the teacher. If you are

interested in a general school visitation, please make arrangements with the principal. Parent volunteers may not bring children who are not enrolled in the class with them. The California Education and Penal Codes require that **all visitors must report to the office and sign-in upon arrival.**

CARE PROGRAM

We offer a fee-based after-school program that combines a wide variety of educational and recreational activities for elementary and middle school students to encourage continued learning and development outside of the regular day. CARE runs until 6:00pm on all school days.

CELL PHONES

When possessing cell phones, students must adhere to the following guidelines. Violations of this policy may result in the denial of the privilege of having the cell phone at school.

1. Phones can be used before and after school only.
2. Phones need to be turned off during the day.
3. Phones can be used before and after school activities.
4. Mountain View Middle School and Chatom Union School District are not responsible for any lost, stolen or damaged cell phone.
5. Students may use the Mountain View Middle School office phones for special circumstances, with permission of the school office personnel.
6. Parents are encouraged to call the office, as is current practice for matters regarding their child(ren).
7. **Bring at your own risk.**
8. Students whose phones are taken as a result of violating these rules will have their phone confiscated.

CHANGE OF ADDRESS OR TELEPHONE NUMBER

Please notify the school office if there is a change of address or telephone number. Also, be sure to notify the office if there is a change in the family household or guardianship in order to keep the school's records updated.

CHEATING

All students should be fully aware that unless otherwise specified, all assignments are to be done individually. Any unauthorized copying or sharing of work or answers will be considered cheating. Both the person who takes and copies information, as well as the person who provides it, will suffer the same consequences. Plagiarism is also considered cheating.

CHECKING-OUT STUDENTS

Before students can leave the campus during the school day, all students must be checked out through the office

ONLY by their parent, guardian or emergency card contact.

Special Note: Instructional time is sacred; we try to avoid as many classroom interruptions as possible. Please do not call the school to relay last minute dismissal messages to students. Please send a note with your child in the morning and have them turn it into the office before school begins.

COUNSELOR

High quality, comprehensive school counseling services are available to all students. The school counselor is available to meet individually with students in circumstances when a student's educational success is being impacted. The school counselor spends time working with individual students to improve their social skills, discuss feelings, provide organizational or academic support and to empower problem solving methods. The counselor works in collaboration with teachers and staff and in consultation with parents. In addition, the counselor can provide information and/or referrals for community resources to families.

DELIVERIES

Because we are working hard to increase the amount of learning time in the classroom, we will not be able to make personal deliveries to students in classes. Teachers will be notified of the delivery and will select an appropriate time for the student to pick-up the item. Please note that deliveries cannot be taken home on the bus.

DETENTION/FORMAL WARNING

Detention is assigned to students at Mountain View Middle School by school officials as an intermediary step to correct misbehavior. Detention is held during lunch or after school as needed. Transportation for the student is not provided by the school and is the responsibility of the parent. Students assigned detention are required to serve the following detention day. Exceptions are allowed only in extreme hardship situations and only if arranged by the parent.

Students who fail to serve detention may be reassigned to two detention periods and/or on-campus suspension.

A student is not excused from detention because of any extra-curricular activity. If your child has detention, and there is a conflict, please call the school BEFORE the detention is to be served so that it can be rescheduled.

A staff member may issue a formal warning when there is a problem they wish to have acknowledged by a parent/guardian. The formal warning does not become part of a student's behavioral file. A formal warning is given to a student in an effort to remedy a situation before it results in a detention. This is intended to open the channel of communication between students, parents, and teachers. A formal warning must be signed by a parent/guardian and returned to the teacher issuing the warning on the following day of school. Failure to do so may result in further disciplinary action.

ELECTRONIC DEVICES

Electronic devices and games, and headphones, are not allowed on the school grounds or buses without administrative approval. Middle school students, who are allowed to have cell phones under certain provisions, are to use their phones solely for calling or texting (no games, internet, music, etc.), unless administrative approval is granted.

EMERGENCY CONTACTS

Make sure you have reported all emergency names, current addresses and telephone numbers to the office in case your child becomes ill or has an accident. Authorization for emergency medical treatment must be signed by the parents or legal guardian and sent to the school office immediately upon registering a new student or during the first week of the school year.

FOGGY DAY SCHEDULE

During the foggy season, it is possible that buses will be delayed. This information will be made available to you by 6:30 A.M. on the school Hotline. Dial **664-5540**. If there is a two-hour delay, buses will start running at 8:45A.M. **Please do not call the school office for information regarding fog delays – you will be asked to call the hotline number. This is to keep the office phones free for any emergency that may occur.**

GRADUATION

Graduation Standards
Graduation Ceremony Standards
Graduation Activities Standards
(Refer to the District Basic Commitment Program for detail explanation)

HONOR ROLL

Mountain View Middle School students who earn a 3.0 or above GPA earn honor roll status.

The honor rolls are calculated after each report card period (quarter). The calculation is based upon the average of the letter grades: A = 4.00, B = 3.00, C = 2.00, D = 1.00, F = 0.00. Example: Grades received = A, B, B, C, C, A would have a grade average of B (3.00).

SUMMIT DAY

Honor roll and positive behavior is also acknowledged through the Summit incentive program as follows:

- Platinum Card-GPA of 4.0 Honor Roll/Summit
- Gold Card-GPA of 3.50-3.99 Honor Roll/Summit
- Silver Card-GPA of 3.00-3.49 Honor Roll/Summit
- Bronze Card-GPA of 2.00-2.99 Summit

You may not have any F's on your report card to receive a Summit Card.

Those students who hold a 3.5 – 4.0 GPA get to be a member of the GAP (gold and platinum) club that

provides students with additional incentives during the Summit day.

Discipline: No more than 3 disciplinary referrals/ or 1 suspension according to Ed Code 48900 violations.

INDEPENDENT STUDY

Independent study is used for students who will be away from school for an extended period of time.

(Minimum of 3 and maximum of 20 days) This program will require that your child complete assignments on the trip and would receive credit for school attendance. Contact the school office to arrange for the program. To receive credit, you must arrange for the independent study **48 hours before** you leave on your trip and the work needs to be completed within the timeframe or the absences will be unexcused.

INSURANCE

The school district does not carry medical or dental insurance for pupils injured on school premises. Low cost accident insurance information is available through the school. All sports participants must have insurance. Forms will be passed out at the beginning of the school year and are available in the school office.

MEDICATIONS

The form, "*Parent and Physician Request For Schools To Assist In The Administration Of Medication Given During School Hours*" must be on file at the school before administration of medication by school personnel is allowed. The law is very restrictive and we must have parent cooperation to assist your child. The student cannot carry any medication; it must be kept in the office.

The school is not allowed to administer aspirin or other non-prescription medicines unless specified on the proper district form. If a child requests a non-allowed medicine, a parent must bring it to the school and administer it directly to the child.

PARENT CONCERNS/COMPLAINTS

Occasionally a parent has a concern about something that is happening at school. We encourage parents to establish effective communication channels with the school. We need your input. Please follow this established procedure:

1. Conference with your child's teacher.
2. If the situation is not resolved, contact the principal.
3. If the principal cannot resolve the issue to your satisfaction.
4. You can request to complete a formal Parent Complaint Form.
5. If your concerns are still not met, contact the District Superintendent and request that you be put on the agenda at the next board meeting to discuss your concern with the School Board.

(Refer to the District Basic Commitment Program for details).

PARENT CONFERENCES

Parent-Teacher Conferences are scheduled in the Fall. Parents are requested to come to school at a prearranged time to talk with their child's teacher about his/her academic and social growth. We strongly feel that the Parent-Teacher Conference is the most meaningful method of communication between the school and home. During the conference, there can be a mutual exchange of pertinent information about each individual child, which may be very important to his/her progress in school.

We also encourage you to make arrangements at anytime throughout the year to meet with your child's teacher about their progress.

PARENT-TEACHER CLUB

The Parent Teacher Club is very active. It meets every third Tuesday of the month. You will receive notification of meeting times and locations. We encourage you to participate in the meetings and be active in its activities.

PROGRESS REPORTS

Progress reports are sent out at least four weeks ahead of the grading period or whenever it becomes evident to the teacher that the pupil is in danger of failing a course. Teachers may also send progress reports home for C's or higher as well. Parents must be notified if a student is to receive a D or F prior to the issuance of a report card.

PROMOTION/RETENTION POLICY

The Board of Trustees has adopted policies regarding Promotion/Retention. *(Refer to the District Basic Commitment Program for details).*

SEXUAL HARASSMENT

Unlawful sexual harassment of any student or adult by any other student or adult is prohibited. Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment. *(Refer to the District Basic Commitment Program for details).*

SPORTS PROGRAMS

The Chatom District maintains an excellent inter-scholastic sports program for boys and girls in the 6th, 7th, and 8th grades. To participate, students must maintain a 2.00 grade average. Students cannot participate in sports activities during the period of suspension. Students who receive an F during the grading period must attend intervention before practice or sporting events. The purpose of the program is to encourage the development of healthy bodies, sportsmanship and experience in teamwork. *(Refer to the District Basic Commitment Program for details).*

STUDENT COUNCIL

Mountain View Middle School maintains an active Student Council, which is assisted by a faculty advisor.

The Student Council is composed of nine officers including a representative from each of the 6th, 7th and 8th grade. They are responsible for maintaining a high level of school spirit and an attitude of interest and cooperation in all school functions. To participate, students must maintain a 2.00 grade average and have no more than four referrals.

STUDENT STUDY TEAM

The Student Study Team (SST) meets as needed. To request an SST meeting, parents should contact the principal.

STUDY TRIPS

All planned trips away from school grounds, including athletic trips and outdoor education programs, are subject to this regulation. Students must have written parental permission in order to participate in trips requiring transportation. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

1. Students on approved trips are under the jurisdiction of the School Board and subject to school rules and regulations.
2. Teachers or other certificated personnel shall accompany students on all trips and shall assume responsibility for their proper conduct.
3. Before the trip, teachers shall provide any adult chaperones with clear information regarding their responsibilities.
4. Chaperones shall be 21 years of age or older.
5. Chaperones shall be assigned a prescribed group of students and shall be responsible for the **continuous** monitoring of these students' activities.
6. Teachers and chaperones shall not consume alcoholic beverages or use controlled substances while accompanying and supervising students on a trip.
7. When a trip is made to a place or industry, the teacher shall arrange for an employee of the host company to serve as conductor.

All students must ride to the activity/event on the school bus. After the activity, parents may transport their own child from the location of the activity.

Study trips are class activities. Younger children not enrolled in Chatom district, or students in other grade levels may not attend the activity. All students and chaperones are expected to ride the district transportation unless special circumstances exist that require prior approval from the District Superintendent.

(Refer to the District Basic Commitment Program for details).

TARDY

One of the responsibilities of each student is to be in the classroom in his/her seat when the bell rings or when class is to begin. Tardiness is irresponsible behavior that is disruptive to the learning process. All excused tardies and unexcused tardies at the beginning of the school day will require a note from the parent/legal guardian or medical practitioner. If a student arrives at school after the start of school, he/she must report to the office before going to class. *(Refer to the District Basic Commitment Program for details).*

TELEPHONE

Students are to have a written permission slip from the teacher to use the telephone. The telephone is to be used for emergency school business only.

TOBACCO POLICY

Smoking presents a health hazard that can have serious consequences both for the smoker and the non-smoker. No one shall be allowed to smoke, chew or possess tobacco or nicotine products on school property or at school-sponsored events.

Anyone who violates this policy shall be subject to removal from the grounds or event. The District's buildings and grounds are designated as Tobacco Free Campus. We appreciate your cooperation in this matter.

PLAYGROUND RULES
For violations, see Discipline Matrix 48900.k

1. NO GUM at anytime at school. Candy permitted only at lunch. Do not play or participate in any game with items in your mouth.
2. Holding hands and other public displays of affection are not allowed.
3. No students are to be on campus before 7:45, unless they have arrived on the school bus.
4. NO hanging or grabbing the basketball rims or netting.
5. NO running on sidewalks or across the playground in disregard to activity that is going on. (This does not apply to organized games confined within a court area.)
6. NO students are to be in front of school during recess times or in the morning.
7. NO loitering or playing in the restroom.
8. NO balls or playing equipment are to be brought from home without prior authorization.
9. ALL equipment is to be returned to the ball racks or the ballroom immediately when the bell rings.
10. Students are not to play on the backfield unless given permission by the supervisor.
11. If your ball goes over the fence or onto the parking lot, you are to tell a supervising staff person. You may not go after it unless authorized.
12. Report to the yard duty supervisor: all injuries, any time someone physically assaults you, and any incident that can potentially cause harm to you or others.
13. While playing basketball, no more than 10 players at a time in a full court game and no more than 6 in half a court.
14. While playing soccer, no more than 22 players at a time on the soccer field.
15. Footballs, soccer balls or kicking of any balls on the blacktop is not permitted. (Never kick the volleyball or basketball.) Hitting softballs on the blacktop is not allowed. Hitting softballs with the bat is to be only allowed on baseball diamonds. Balls are not to be thrown against any part of the buildings.
16. Anyone excused from P. E. may not participate in recess activities, or any other school sports activities including cheerleading.
17. Throwing (not shooting) a basketball at baskets is not allowed – damages backboards.
18. Running/walking through or disrupting other student's games is not allowed.
19. Doing stunts – flips – etc. is not allowed.
20. Do not swing from volleyball or tetherball poles.
21. Papers are not to be thrown on the school ground. No spitting on the blacktop.
22. Students are not to leave the school ground during the school day without permission from their teacher or someone in the office.
23. Wrestling or crack-the-whip, tripping, tackling, or any other rough game is prohibited.
24. Ball games should be played in areas provided. Footballs are not permitted on the blacktop. Playing catch with any ball is to be done on the field only.
25. Keep hands to yourself!
26. Students will be expected to play together with all students with size and grade level considerations made for safety

PRINCIPLES AND RULES OF SUCCESS

1. **Show courtesy and respect to yourself and others.**
 - a) Appropriate behavior:
 - Keep your hands, feet and objects to yourself.
 - Promptly follow the directions of all school staff.
 - b) Inappropriate behavior:
 - Put downs or name-calling.
 - Displays of affection (e.g., embracing, kissing, holding hands).
2. **Show respect for personal and school property.**
 - a) Appropriate behavior:
 - Take proper care of school property, materials and equipment as well as personal property.
 - Have candy only as part of lunch or under teacher supervision.
 - b) Inappropriate behavior:
 - Littering of school grounds.
 - Writing graffiti on personal or private property.
3. **Cooperate in the learning/teaching process.**
 - a) Appropriate behavior:
 - Attend school regularly and bring a note when absent.
 - Be on time to your assigned place and be prepared to work.
 - Follow teachers' instructions.
 - Be on task and try your best at all times.
 - Complete all assignments and turn in when due.
 - b) Inappropriate behavior:
 - Disturbing others.
 - Cheating.
4. **Observe health and safety rules.**
 - a) Appropriate behavior:
 - Stay in designated school boundaries.
 - Follow the playground rules.
 - Walk on the sidewalks.
 - Use items only for their intended purposes.
 - Come to school neat, clean, and dressed appropriately to do your very best.
 - b) Inappropriate behavior:
 - Play or loiter in the restrooms.

GROUNDINGS FOR DISCIPLINARY ACTION, SUSPENSION, and EXPULSION

Students are subject to the disciplinary action when involved in any of the following acts at school, at school sponsored activities or traveling between home and school (Education Code 48900.q; *Refer to the District Basic Commitment Program for details*). Twenty days of suspension will result in referral to an Administrative Hearing for alternative placement. Please refer to the discipline matrices on the following pages for consequences.

- 48900.a Caused, attempted or threatened to cause physical injury.
- 48900.b Possession of a weapon or dangerous objects.
- 48900.c Possessed, used, sold, furnished a controlled substance or an alcoholic beverage.
- 48900.d Offered, arranged or negotiated to sell any controlled substance and then provided a replica substance.
- 48900.e Attempted or committed robbery/extortion.
- 48900.f Attempted or caused damage to school/private property.
- 48900.g Attempted or stole school/private property.
- 48900.h Possessed or used tobacco products.
- 48900.i Committed an obscene act or engaged in habitual profanity or vulgarity.
- 48900.j Possession of, offered, arranged, or negotiated to sell drug paraphernalia.
- 48900.k Disruption of school activities or willful defiance of valid authority of teachers, supervisor, administrators, or other school personnel.
- 48900.l Knowingly received stolen school/private property.
- 48900.m Possession of an imitation firearm (replica, look-alike, etc.).
- 48900.n Committed or attempted a sexual assault or battery as defined by Penal Code.
- 48900.o Harassed, threatened or intimidated a pupil who is a complaining witness or witness from being a witness or retaliating against that pupil for being a witness, or both.
- 48900.p Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- 48900.2 Committed sexual harassment, sufficiently severe or pervasive to have a negative upon the individual's academic performance or to create an intimidating, hostile, or offensive educational environment.
- 48900.3 Caused, attempted or threatened to cause, or participated in an act of hate violence.
- 48900.4 Engaged in harassment, threats intimidation against a pupil or staff which disrupted classwork, created substantial disorder or invaded rights of students by creating an intimidating or hostile environment.
- 48900.7 Terrorist threats.
- 48915.a.1 Intentionally causing serious physical injury
- 48915.a.2 Possession of any knife or other dangerous object
- 48915.a.3 Unlawful possession of any controlled substance
- 48915.a.4 Robbery or extortion
- 48915.a.5 Assault or battery upon a school employee
- 48915.c.1 Possessing, selling, or furnishing a firearm
- 48915.c.2 Brandishing a knife at another person
- 48915.c.3 Selling drugs
- 48915.c.4 Committed or attempted to commit sexual assault or battery
- 48915.c.5 Possession of an explosive
- 48900.q Engaged in, or attempted to engage in hazing.
- 48900.r Engaged in an act of bullying.

STUDENT MISBEHAVIOR AND PROGRESSIVE DISCIPLINARY ACTION

The District has the discretion to utilize other or alternative means of correction appropriate to the infraction as listed in AR 5144 – Discipline. Consequences can be increased at any time based on the severity of the infraction and potential danger to persons.

CR indicates a CRIME REPORT MUST BE FILED. 🚓 indicates law enforcement MUST be notified pursuant to EC 48902, PC 245, 626.9 or 626.10

Infraction & Education Codes	1 st Offense	2 nd Offense	3 rd Offense	4 th Offense
Possessing, selling, or furnishing a firearm (EC 48915.c.1) 🚓 CR	Expulsion	Ed Codes 48915.C		
Brandishing a knife at another person (EC 48915.c.2) 🚓 CR	Expulsion			
Selling drugs (EC 48915.c.3) 🚓 CR	Expulsion			
Possession of an explosive (EC 48915.c.5) CR	Expulsion			
Intentionally causing serious physical injury (EC 48915.a.1) CR	Admin. hearing, possible expulsion	Expulsion	Ed Codes 48915.A	
Possession of any knife or other dangerous object (EC 48915.a.2) 🚓 CR	Admin. hearing, possible expulsion	Expulsion		
Unlawful possession of any controlled substance (EC 48915.a.3) 🚓 CR	Admin. hearing, possible expulsion	Expulsion		
Committed or attempted to commit robbery or extortion (EC 48915.a.4) CR	Admin. hearing, possible expulsion	Expulsion		
Assault or battery upon a school employee (EC 48915.a.5) CR (battery)	Admin. hearing, possible expulsion	Expulsion		
Committed or attempted to commit sexual assault or battery. (EC 48915.c.4, EC 48900.n) CR	Admin. Hearing, possible expulsion	Expulsion		
Hate violence or hate crime. (EC 48900.3)	5-day suspension	Admin. hearing, possible expulsion	Expulsion	Ed Codes 48900.#
Engaged in harassment, threats intimidation against staff. (EC 48900.4)	5-day suspension	Admin. hearing, possible expulsion	Expulsion	
Terrorist threats. (EC 48900.7) CR	5-day suspension	Admin. hearing, possible expulsion	Expulsion	
Alcohol/drugs – use, possession, furnished, under influence. (EC 48900.c) 🚓 CR	3-day suspension	5-day suspension	Admin. hearing, possible expulsion	
Alcohol/drugs - offered, arranged, or negotiated to sell (EC 48900.d) 🚓 CR	3-day suspension	5-day suspension	Admin. hearing, possible expulsion	Expulsion
Committed sexual harassment (EC 48900.2) CR	3-day suspension	5-day suspension	Admin. Hearing, possible expulsion	Expulsion
Caused, attempted or threatened to cause physical injury (EC 48900.a.1)	1-day suspension	2-day suspension	3-day suspension	5-day suspension/ Admin. hearing
Possession of an imitation firearm (replica, look- alike, etc.). (EC 48900.m)	3 After-school det & Parent Conf.	On-campus suspension	2-day suspension	5-day suspension
Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (EC 48900.p) 🚓 CR	3 After-school det & Parent Conf.	1-day suspension	3-day suspension	Admin. Hearing, possible expulsion
Attempted or caused damage to school/private property. (EC 48900.f) CR >\$100 (arson, graffiti, vandalism)	Restitution, Parent Conference & 5 day comm. serv.	Restitution & 1-day suspension	Restitution 3-day suspension	Restitution 5-day suspension
Attempted or stole private property. (EC 48900.g) CR >\$50	Restitution, Parent Conference & 5 day comm. serv.	Restitution & On-campus suspension	Restitution & 3-day suspension	Restitution & 5-day suspension
Knowingly received stolen school/private property. (EC 48900.i)	Restitution & 3 day comm. serv.	Restitution & On-campus suspension	Restitution & 1-day suspension	Restitution & 2-day suspension
Harassment (EC 48900.o)	3 After-school det & Parent Conf.	On-campus suspension	1-day suspension	3-day suspension
Harrassed, threatened or intimidated a witness.	3 After-school det & Parent Conf.	On-campus suspension	2-day suspension	3-day suspension
Possessed or used tobacco products. (EC 48900.h)	3 After-school det & Parent Conf.	On-campus suspension	2-day suspension	3-day suspension/ counseling referral
Profanity/vulgarity/obscenity (if threat see a.1) (EC 48900.i)	3 After-school det & Parent Conf.	On-campus suspension	1-day suspension	3-day suspension
Possession of, offered, arranged, or negotiated to sell drug paraphernalia (48900.j) CR	3 After-school det & Parent Conf.	On-campus suspension	1-day suspension	3-day suspension
Defiance of authority/disruption of school activities. (EC 48900.k)	(See 48900.k chart)			

THE 4890.k PROGRESSIVE DISCIPLINE CHART

Student Name: _____

SEQUENCE OF ADMINISTRATIVE DISCIPLINARY ACTION WHEN REFERRED TO PRINCIPAL FOR DEFIANCE OF AUTHORITY OR DISRUPTION OF SCHOOL ACTIVITIES					
<i>Infraction</i>	1st Offense	2nd Offense	3rd Offense	4th Offense	5TH Offense
False fire alarm & 911 calls	3 After-school det	On-campus suspension	1-day suspension	3-day suspension	5-day suspension
Hazing or intimidating.	3 Lunch det	On-campus susp	1-day susp	2-day susp	3-day susp
Forgery	3 Lunch det	After-school det	1-day susp	2-day susp	3-day susp
Gambling	2 Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Gang related infraction	2 after-school det	On-campus susp	1-day susp	2-day susp	3-day susp/ Admin. Hearing
Cheating or Plagiarism (oral or written)	2 Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Defiance or disruption of school while in detention/on campus suspension	2 Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Disrespect	2 Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Leaving class without permission	2 Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Violation of closed campus	2 Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Inappropriate/unauthorized use of computers or other technology	2 Lunch det	3 Lunch det	1 week off comp	2 weeks off comp	Parent Conf./ Extended time off comp
Rough Housing/ Shoving	3 Lunch det	After-school det	1-day susp	2-day susp	3-day susp
Horseplay/ Inappropriate Play	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Use of "put down" or "name calling"	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Excessive noise in classroom	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Talked back to staff	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Out of seat w/o permission	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Did not follow directions	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Eating in class w/o permission	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Gum Chewing	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Violation of Playground Rules	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Electronic devices or cell phones on in class **Return to parent after confiscated	Return at end of day	1 day confisc	3 day confisc	1 week confisc**	Parent Conference.
Disrupting teachers ability to teach	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Bullying	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Unsafe Act	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Violation of dress code	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Other:	Lunch det	3 Lunch det	After-school det	On-campus susp	1-day susp
Other:	Lunch det	3 Lunch det	After-school det	On-campus suspe	1-day susp
Other:	Lunch det	3 Lunch det	After-school det	On-campus suspe	1-day susp