

**CHATOM UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
Chatom Library with Applied Social Distancing and Zoom Platform  
January 12, 2021**

Tuesday, January 12, 2021  
Closed Session: 6:30 p.m.  
Public Session: 7:00 p.m.

**Any writings or documents that are public records** and are provided to the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 7201 Clayton Road, Turlock, CA, during normal business hours.

**The Chatom Union School Board of Trustees welcomes you** to its meetings which are regularly scheduled on the second Tuesday of each month. Your interest is encouraged and appreciated. There are two procedures for public comment. They are:

Commenting on Items Not on the Agenda

California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Trustees. The audience may comment on items that are not on the agenda during the Public Comments section, only. Public comments are limited to three (3) minutes maximum.

Commenting on Agenda Items

Procedures

1. Prior to the meeting, fill out a 3x5 agenda comment card. Wait for the Item to be announced.
2. Item Announced
3. Board Motion/ Second
4. Public Comment (3 minute maximum)
5. Close of Public Comments
6. Board Discussion
7. Board Vote

**Consent Calendar**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the vote unless a Board member, staff or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent Items. Each item approved by the Board shall be deemed to have been considered in full and adopted as recommended.)

**The District welcomes Spanish and other language speakers** to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 664-8505, 24 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas que hablan español a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (209) 664-8505, 24 horas antes de la junta, para poder hacer arreglos de interpretación.*

**1. CALL TO ORDER**

**Time: 6:34p.m.**

- 1.1 Roll Call  
Steve Soderstrom \_X\_, Karen Macedo \_X\_,  
Anthony Avila \_X\_, Ryan Blount \_X\_, Rob Santos \_X\_
- 1.2 Public Comment on Closed Session Agenda Items
- 1.3 Adjourn to Closed Session

APPROVED

Motion: Rob Santos Second: Anthony Avila

Vote: Ayes 5 Noes 0 Abstentions 0

## 2. CLOSED SESSION

*Disclosure of Items Discussed in Closed Session (Gov. Code 54947.7)*

- 2.1 Public Employee Appointment  
(Gov. Code 54957 and 54954.5 (e))
- 2.2 Public Employees Discipline/Dismissal/Release/Non-re-election/Leaves of Absence/Resignation/Retirements And Resolution Regarding Reduction or Discontinuance of Source (Gov. Code 44949 (e) and Gov. Code 44955)
- 2.3 Negotiations
- 2.4 Adjournment Back to Public Session

## 3. OPEN SESSION: CALL TO ORDER

**Time: 7:15p.m.**

- 3.1 Roll Call  
Steve Soderstrom \_X\_, Karen Macedo \_X\_,  
Anthony Avila \_X\_, Ryan Blount \_X\_, Rob Santos\_X\_
- 3.2 Flag Salute  
The flag salute was led by Board President, Steve Soderstrom
- 3.3 Report from Closed Session  
No action was taken during closed session
- 3.4 Approval of Agenda  
APPROVED  
Motion: Anthony Avila Second: Karen Macedo  
Vote: Ayes 5 Noes 0 Abstentions 0

## 4. CONSENT CALENDAR

- 4.1 Board Minutes
- 4.2 Fiscal Services – Warrants/Payroll
- 4.3 Declaration of Obsolete Items
- 4.4 Collection of Developer Fees (if any)
- 4.5 Consider Document Tracking Services (DTS) Contract Renewal  
APPROVED  
Motion: Rob Santos Second: Anthony Avila

Vote: Ayes 5 Noes 0 Abstentions 0

**5. PUBLIC COMMENT/RECOGNITION/COMMUNICATION**

- 5.1 \$1,200 Donation to the Chatom Union School District Received in 2020 from Mrs. Barbara Patman  
Mrs. Olvera publicly thanked retired Superintendent, Mrs. Patman, for donating monthly to the District. Her donations are greatly appreciated. Attached is a letter from our Business Manager to summarize Patman’s total contribution. Superintendent, Mrs. Olvera will also be sending out a thank you letter on the District’s behalf.

**6. INFORMATION**

- 6.1 Calendar of Events
- 6.2 Board Financial Summary Report
- 6.3 Program Reports:
  - Chatom Elementary School  
Chatom Principal, Sara Cruz, reviewed her Board Report to the Board and public. She spoke about the Christmas Program that was done virtually in lieu of the traditional in-person presentation. The program this year was themed, “Christmas Through the Decades”. Each grade had a designated decade and the students dressed up for that particular time. The program link was shared to families via ParentSquare on Christmas day for all to enjoy.

Every morning Mrs. Cruz sends out her virtual morning announcements to students and staff. For the month of January, she shared about the month’s character trait “honesty”. During the announcements she also reports about reminders, raffles, and birthdays. Student’s submissions for the new year writing challenge are highlighted and shared each morning.

There was no student of the month event for December, but one will be held in January. Mrs. Cruz reported that for this month the school site will focus on goals and building a strong and efficient collaborative team. She stated that Chatom is committed to planning for more engaging morning zoom times. Progress reports are due from staff on January 19<sup>th</sup> and they will be mailed out to families shortly after.

Mt. View Middle School

Mt. View Principal, Steve Lewis, shared with the Board the COVID upgrades that occurred at Mt. View during the winter break. The floors in the office were replaced with linoleum to increase sanitation.

Westside Landscaping was approved in November to install a new fence that goes along the front of the school to allow one-way access. This will ensure security, safety, and COVID pre-screening protocols.

He also shared that at the end of January, student body is going to host a virtual zoom night. He hopes the students can be themselves, socialize, play games, and enjoy their time.

Regrettably, Mr. Lewis informed the Board that there are currently 18 8<sup>th</sup> grade students ineligible to walk this year's graduation. The 8<sup>th</sup> grade teachers and Mr. Lewis are working to finalize a project that students will be able to complete to recover their failing grades and get back on track. He plans to meet individually with each student/parent and do what he can to guide and support the students in being successful in the project. Grades will then be reevaluated with the hopes that the students will join their peers in the graduation ceremony.

Chatom State Preschool

Mrs. Nunes shared that they had Santa Claus as a special guest to help hand out goodie bags to students. The students were very excited to be greeted by Santa Claus during their bi-weekly homework drive-by.

She reported that the District's Behavioral Health Clinician, Noemi Rangel, posted on google classroom about managing parent stress during COVID-19 as their monthly parent meeting topic. She hopes that parents will find the information helpful.

Mrs. Nunes shared that TK and Kindergarten registration will be held in February and a few of the preschool students will be moving on to Chatom Elementary. Mrs. Nunes reported that about 6 students will be going to TK and 21 students of 48 will be moving into Kindergarten.

Chatom Union School District

Mrs. Olvera reviewed the enrollment numbers for each school site as of January 4, 2020. She also

reviewed the COVID case and exposure information. A detailed table with specific information was included and shared with the Board. She publicly thanked our District Nurse, Nancy Souza, for her tremendous assistance with contact and tracing.

Mrs. Olvera also shared that she is seeking approval from the County Health Services Agency to try and open the District to full capacity. She is attempting to do so from three different standpoints. She explained the ways in which she is keeping track of the information in order to proceed to open.

She shared that the state budget meeting will be held on January 15 and January 21. Governor Newsom announced a California's Safe Schools For All Plan which will be a part of his state budget proposal in January. She also explained what the proposal may include.

Mrs. Olvera reported that the COVID relief funds had an original spending deadline of December 30, 2020. However, on January 4<sup>th</sup> new information was released regarding the spending timeline and additional changes to the funding source. She reported that all COVID related items have been completed with the exception of two. One of the items was testing because of changes being finalized. The second item was the addition of support staff for cleaning and disinfecting. Mrs. Olvera explained that this has not been needed because current staff members have been reassigned to assist in this area. The need for additional help will be revisited once staff go back to their regular duties.

A survey was sent to parents, staff, and students the week of January 4, 2021 with a due date of January 8, 2021. The results were reviewed with management from both sites. The District was happy to receive a lot of responses from families. Mrs. Olvera included the District Counselor and Behavioral Clinician in the analysis of the surveys so they could provide social and emotional support as needed based on family responses in this area.

The District is continuing to work with Self-Help Enterprises and the Office of Sustainable Water Solutions Divisions of Financial Assistance for the Mt. View water project. The District was notified on December 17, 2020 that the application was

approved and the finance agreement is in process. Mrs. Olvera shared that the finalization of the MTSS Grant in the award of \$25,000 data collection and fiscal report was completed for the end of December deadline.

- 6.4 Revised Parent Budget Overview  
There was a typo made on page 2 of the budget overview template that was presented to the Board in December. The correction was made and resubmitted to the Stanislaus County Office of Education.
- 6.5 2019-2020 Developer Fee Annual Report  
The Annual Developer Fee Report was presented and reviewed by Kelly Machado.

**7. ACTION**

- 7.1 Consider Approval of Revised COVID-19 Prevention Plan  
APPROVED  
Motion: Ryan Blount Second: Karen Macedo  
Vote: Ayes 5 Noes 0 Abstentions 0
- 7.2 Consider Approval of School Accountability Report Card for Chatom Elementary  
APPROVED  
Motion: Anthony Avila Second: Rob Santos  
Vote: Ayes 5 Noes 0 Abstentions 0
- 7.3 Consider Approval of School Accountability Report Card for Mountain View  
APPROVED  
Motion: Anthony Avila Second: Rob Santos  
Vote: Ayes 5 Noes 0 Abstentions 0

**8. ITEMS FOR FUTURE CONSIDERATION**

**9. ADJOURNMENT**

**Time: 7:59p.m.**

APPROVED

Motion: Rob Santos Second: Anthony Avila

Vote: Ayes 5 Noes 0 Abstentions 0