

**CHATOM UNION SCHOOL DISTRICT  
BOARD MEETING MINUTES  
ROOM #32**

**Room #32 with Social Distancing Applied and Zoom Platform  
August 25, 2020**

Tuesday, August 25, 2020

Closed Session: 6:00 p.m.

Public Session: 6:30 p.m.

(Public can obtain access to the Zoom meeting by contacting the District Office at 209-664-8505)

**Any writings or documents that are public records** and are provided to the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 7201 Clayton Road, Turlock, CA, during normal business hours.

**The Chatom Union School Board of Trustees welcomes you** to its meetings which are regularly scheduled on the second Tuesday of each month. Your interest is encouraged and appreciated. There are two procedures for public comment. They are:

Commenting on Items Not on the Agenda

California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Trustees.

The audience may comment on items that are not on the agenda during the Public Comments section, only. Public comments are limited to three (3) minutes maximum.

Commenting on Agenda Items

Procedures

1. Prior to the meeting, fill out a 3x5 agenda comment card. Wait for the Item to be announced.
2. Item Announced
3. Board Motion/ Second
4. Public Comment (3 minute maximum)
5. Close of Public Comments
6. Board Discussion
7. Board Vote

**Consent Calendar**

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the vote unless a Board member, staff or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the administration recommends approval on all Consent Items. Each item approved by the Board shall be deemed to have been considered in full and adopted as recommended.

**The District welcomes Spanish and other language speakers** to Board meetings. Anyone planning to attend and needing an interpreter should call (209) 664-8505, 24 hours in advance of the meeting, so arrangements can be made for an interpreter. *El Distrito da la bienvenida a las personas que hablan español a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretación llame al (209) 664-8505, 24 horas antes de la junta, para poder hacer arreglos de interpretación.*

**1. CALL TO ORDER**

**Time 6:00p.m.**

1.1 Roll Call

Steve Soderstrom X, Karen Macedo X

Anthony Avila X Ryan Blount X, Rob Santos X

1.2 Public Comment on Closed Session Agenda Items

- 1.3 Adjourn to Closed Session  
APPROVED  
Motion: Karen Macedo Second: Anthony Avila  
Vote: Ayes 5 Noes 0 Abstentions 0

**2. CLOSED SESSION**

*Disclosure of Items Discussed in Closed Session (Gov. Code 54947.7)*

- 2.1 Public Employee Appointment
  - 2.1.1 4<sup>th</sup> Grade Induction Mentor
  - 2.1.2 P.E. Induction Mentor
- 2.2 Public Employees Discipline/Dismissal/Release/Non-re-election/Leaves of Absence/Resignation/Retirements And Resolution Regarding Reduction or Discontinuance of Source (Gov. Code 44949 (e) and Gov. Code 44955)
- 2.3 Negotiations
- 2.4 Adjournment Back to Public Session

**3. OPEN SESSION: CALL TO ORDER**

- 3.1 Roll Call  
Steve Soderstrom X, Karen Macedo X  
Anthony Avila X Ryan Blount X, Rob Santos X
- 3.2 Flag Salute  
The flag salute was led by Board President, Steve Soderstrom
- 3.3 Report from Closed Session  
Public Employee Appointment  
4<sup>th</sup> Grade Induction Mentor- Kelli Redman  
P.E. Induction Mentor- Amy Espindula
- 3.4 Approval of Agenda  
APPROVED  
Motion: Karen Macedo Second: Anthony Avila  
Vote: Ayes 5 Noes 0 Abstentions 0

**4. CONSENT CALENDAR**

- 4.1 Board Minutes
- 4.2 Fiscal Services – Warrants/Payroll
- 4.3 Declaration of Obsolete Items
- 4.4 Collection of Developer Fees  
APPROVED

Motion: Anthony Avila Second: Ryan Blount  
 Vote: Ayes 5 Noes 0 Abstentions 0

## 5. PUBLIC COMMENT/RECOGNITION/COMMUNICATION

Board Member, Rob Santos, read a letter from a parent that was sent to the Board. The parent expressed concerns she felt needed to be brought to the Board and Administrator's attention in regard to the current distance learning teaching methods and her children's experience. The parent suggested having more of a schedule with increased live interaction time with teachers. She was pleased with how Mr. Burdick was presenting information for her 5<sup>th</sup> grade child but felt her 8<sup>th</sup> grade child needed more rigor, instruction, and assignments to be prepared for high school. A second parent also commented on how she would prefer longer live interactions between her children and their teachers. The principal's shared what has been done at both sites and some of the changes that have been made. They shared some of the things they have learned together with their teachers on what has been working and what areas can be improved. They explained how this is a new teaching method for all staff and a new learning method for all students. Teachers are working diligently to push out live zooms, videos, homework, resources, answer parent's or student's questions via online and fulfill their one-on-one appointment time slots. The teachers value suggestions and feedback on what is working for their child. They have allotted time during their day and various ways of communication to get messages across to continue an open-door connection. As we go into week four of school, staff will continue to monitor and collaborate with one another during these unprecedented times.

## 6. INFORMATION

### 6.1 Calendar of Events

### 6.2 Board Financial Summary Report

Business Manager, Kelly Machado, reported on the fund balances, income, expenditures and ending balances. She stated that the beginning balances are estimated due to the cash balances from 19/20 not being transferred to 20/21 as of this date. The preschool has an estimated negative cash balance currently due to the timing of the final 19/20 quarterly report. We will watch the negative cash situation to see if a loan is needed in the future.

### 6.3 Program Reports:

Chatom Elementary School

Chatom Principal, Mrs. Cruz, shared that the first day of school was successful. The students looked

happy during the drive-thru. They were handed a “traveling desk” that included their first homework packet and supplies. There are a lot of communication outlets currently being used that includes ParentSquare, social media, phone calls, Chatom’s YouTube channel, and one-on-one appointments. Mrs. Cruz reported that the early grade teachers started their one-on-one assessments within the first few of days of school. The older grade students will begin their assessments shortly after. She shared that she held a training for both classified and certificated before the start of school for anyone that was interested in learning more about Google Classroom. Mrs. Cruz addressed some of the parents’ concerns that had been mentioned during public comment. She reported to the Board that she is very involved in what Chatom Teachers are sending to students. She has been reviewing materials, assisting with any technical difficulties, collaborating ideas or readjusting homework plans. She supports them in anything they need to make sure the students are being reached and that the lessons are being sent out. She values opinions, feedback and appreciates the hard work that both the teachers and students are putting in to make the best of the situation.

#### Mt. View Middle School

Mr. Lewis reported that this past summer vacation was unlike any other summer for many of the staff members. Many Mt. View staff including himself cut the summer break early to plan how the school year would move forward virtually. The teachers wanted to make sure they were well equipped and prepared for the students. Many teachers and staff have experience with technology, but these teaching methods are new to some just as it is to students. Although it is both a learning and emotional curve for staff, the District is pulling together and helping one another the best they can. Mr. Lewis appreciated Mrs. Cruz hosting the training on technology. He also appreciated that she was around all summer to plan and be available to anyone that needed the extra assistance. He reported that the first day of school they had new and returning students drive by to pick up items from their teachers. He mentioned that Office Secretary, Anna Ramirez, and Para Educator, Maria Newman, did a wonderful job to personally call parents and remind them about the drive-up. He is proud of what he has seen so far

with the progress made by teachers in a short time. He is aware that there is always room for improvement and notices that everyday it is getting better.

#### Chatom State Preschool

Mrs. Nunes reported to the Board that Chatom Preschool started a week after the start of school for both Chatom Elementary and Mt. View. They also hosted a drive-thru first day at which they picked up supplies for two weeks. She shared that both classes are currently full. Mrs. Nunes shared that their teaching module includes; 20-minute virtual appointments with each student weekly, parent phone calls weekly, circle time and activities that are recorded or live, and zoom meetings daily with a few set of students at a time. They also plan to pick-up and distribute new packets and materials every two weeks for the time being.

#### Chatom Union School District Update

Mrs. Olvera's report was included in the Board information reports. She presented the current enrollment of the District. Mrs. Olvera also gave a technology update. She informed the Board that with the \$180,000 grant that we received a few weeks ago we ordered 600 HP Chromebooks for the 2020-2021 school year. It was a top priority that we place the order and receive them before the start of school. However, many vendors including the company we chose to work with, (CDWG), have delays in getting shipment in from China due to a shortage of chips needed to complete manufacturing. Mrs. Olvera apologized for the inconvenience on behalf of the District. We decided to place orders with three vendors and accept whichever order is fulfilled first. We have a technology team on standby that is ready to install the device licenses and get them going as soon as they arrive. Mrs. Olvera reported that last Thursday she attended a virtual meeting with the County Public Health Department Agency who spoke about entertaining the possibility of a soft reopening. The District would have to submit a waiver to the county. The waiver application is only applicable to grades TK-6. The application would have to include detailed procedures of the logistics of the school day with students and safety procedures. At this time, no application is being considered until the number of COVID cases drop below 200 per 100,000 population. We want to provide the best education

we can while maintaining the safety of all students, staff and families. The District will be sending out a survey to receive additional input on a soft reopening. We will be asking parents if they would prefer sending their child back to school two-days a week for in-person instruction or if they would prefer to continue remote learning. We also plan to get input from the Turlock Union School District to discuss their potential schedule to see if it would be beneficial to align our schedules as a feeder school.

6.4 District Information Posted on the Chatom Website:

Remote Learning Plan  
Frequently Asked Questions & Answers  
Parent Rights and Responsibilities  
District Basic Commitment (DBC) Handbook  
Staff Handbook

**7. ACTION**

7.1 Consider Approval of Consolidated Application Report for Funding (CARS)

Annual application for Federal funding for the 2020-2021 year.

APPROVED

Motion: Anthony Avila Second: Karen Macedo

Vote: Ayes 5 Noes 0 Abstentions 0

**8. ITEMS FOR FUTURE CONSIDERATION**

**9. ADJOURNMENT**

**Time: 7:50p.m.**

APPROVED

Motion: Karen Macedo Second: Anthony Avila

Vote: Ayes 5 Noes 0 Abstentions 0